

Cadet Orientation Flight Report

Aircraft Data	Flight Release Number		Aircraft Tail Number		Flight Date (MM/DD/YYYY)		Location				
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	Pilot CAPID		Total Ferry Time		Total O'Ride Time		CAPR 173-3 Rate		Total Fuel/Oil Receipts		Total Reimbursement
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Owner: <input type="checkbox"/> Corporate		<input type="checkbox"/> Member		Furnished		Aircraft Type: <input type="checkbox"/> Powered		<input type="checkbox"/> Glider			

Cadet Orientation Flight Data	Orientation Flights		Cadet CAPID		Cadet's Last Name		FI		Syl #		O'Ride Time	
	Flight #	Front Seat	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<input type="text"/>		<input type="text"/> <input type="text"/>		<input type="text"/> . <input type="text"/>	
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	<input type="text"/>	Back Seat	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<input type="text"/>		<input type="text"/> <input type="text"/>		<input type="text"/> . <input type="text"/>	
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Validation	Orientation Pilot		Signature of Orientation Pilot	
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	FI MI	Last Name		
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	Phone		Date Signed	
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	<div style="border: 1px solid black; padding: 5px; margin: 5px auto; width: 80%;"> National Transaction Number <hr style="border: none; border-top: 1px solid black; height: 1.2em;"/> National Batch Number FOR VERIFICATION PERSONNEL USE ONLY </div>			

***** Send to Headquarters, Colorado Wing Attn: COWG/DO7 w/all fuel receipts attached. *****



CADET ORIENTATION FLIGHT CONSOLIDATION REPORT COWGF 7 INSTRUCTIONS

Cadet O'Flight Data Entry Instructions for filling out the COWG Form 7.

1. Aircraft Data.

- a. **Flight Release Number:** (Optional) Enter the name of the flight release officer or the flight release number.
- b. **Aircraft Tail Number:** Enter the aircraft tail number.
- c. **Flight Date:** Enter date as indicated. The program will not accept "04". You must enter "2004".
- d. **Location:** Enter the Airport Code where the first O'Ride is conducted.
- e. **Pilot CAPID:** Enter your, the O'Pilot's, CAPID.
- f. **Total Ferry Time:** Enter any ferry time.
- g. **Total O'Ride Time:** This must be the sum of all syllabus flights.
- h. **CAPR 173-3 Rate:** Enter the rate associated with the aircraft being used IAW CAPR 173-3.
- i. **Total Fuel/Oil Receipts:** Enter the total of all fuel/oil receipts. **All receipts must be attached to the COWGF 7 when it is forwarded to wing.**
- j. **Total Reimbursement:** Total Reimbursement = (Ferry Time + O'Ride Time) X (Rate) + (Fuel/Oil).
- k. **Owner:** Check the box that indicates the owner of the aircraft.
- l. **Aircraft Type:** Check the box that indicates the type of aircraft.

2. Cadet Orientation Flight Data. This form is designed to accept four separate flights. Flight 1 will usually begin at the originating airport. Flight 2 will begin when the cadet in the front seat is replaced. Each flight will begin with a cadet in the front seat. Cadets in the back seat will be documented.

a. **Flight #.** Enter the number of the flight. If more than 4 flights are flown for this aircraft, on this date, by this pilot, add another COWG Form 7. Enter Page 1 of 2 or Page 2 of 2 at the bottom.

b. **Front Seat Cadet.**

- (1) Enter the Cadet's CAPID.
- (2) Enter the Cadet's Last Name.
- (3) Enter the Cadet's First Initial.
- (4) Enter the Syllabus Number - 1 through 5 for Glider Flight or 6 through 10 for Powered Flight.
- (5) Enter the flight time for this flight.

c. **Back Seat Cadet (Powered Only).** Enter the same information that was needed for the front seat. The Syllabus Number used is 99. Flight time is not required.

d. For subsequent flights adjust the names as needed.

3. Validation. The validation section is self explanatory. Enter your, the O'Pilot's, initials and name, phone number and date signed. Signing the form indicates that the information is accurate. **Mark the "Posted To NHQ" if you have entered the data into the "After Flight Reporting" system.**

4. National Transaction Number. This number is generated in the Cadet O'Flight Verification Report and entered during verification by the verifying officer.

5. National Batch Number. This number is generated in the Cadet O'Flight Verification Report and entered during verification by the verifying officer.

**Forward the original of this form to Headquarters, Colorado Wing Attn: COWG/DO7
within 7 calendar days after flight.**

Ensure all fuel receipts are attached.